Acrobat Reader 5.0®
NAVIGATION TIPS

For optimal viewing

- Use Internet Explorer 5® or later. To download the most recent version
  http://www.microsoft.com/windows/ie/default.asp
- **Maximise** your browser window
- **Text size** setting in your browser should be no greater than Medium
- Click on a Heading in the navigation to expand. Click again to minimise
- Click on a Sub-heading to view a PDF file
- Click on the Bookmarks tab to access additional navigation links when available
- To **print the samples** click on the printer icon on the Acrobat Reader navigation bar.
  The PDF files will not print from the Browser File menu.
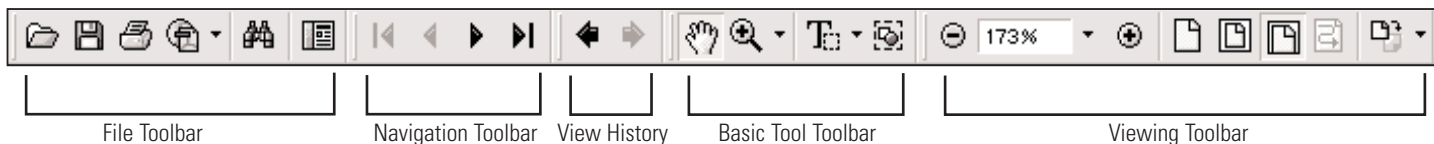- For troubleshooting tips refer to the Read Me! file on this CD.

To play audio: 1) Click on the **Listen To Audio Sample** button.
2) The audio file will open in either RealMedia Player or QuickTime [if installed].
   If an error window appears - check 'do not show again' and OK.
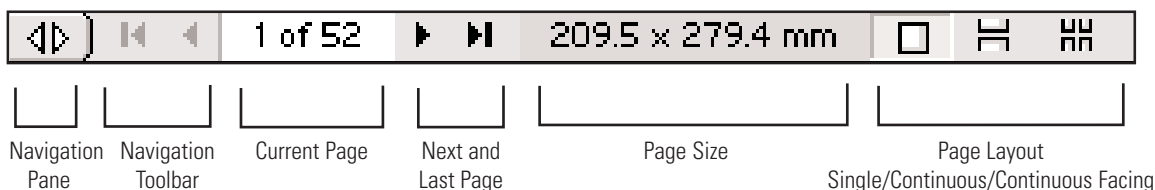3) Use the control to pause, start, adjust volume etc.

To play video: 1) Click on the **View Video Sample** button.
2) The video will open in QuickTime. If it does not, you need to install QuickTime.
   The installer is on this CD-ROM. Follow the installation instructions.

The Menu Bar

File Toolbar   Navigation Toolbar   View History   Basic Tool Toolbar   Viewing Toolbar

The Status Bar

Navigation   Navigation   Current Page   Next and   Page Size   Page Layout
Pane   Toolbar   Last Page   Single/Continuous/Continuous Facing

Acrobat Reader Toolbar explained

View the **Previous** or **Next** Page. You can also use the scrollbar to scroll down/up.
Each sample is a single PDF file.

Go to the **First** or **Last** page of the PDF file.

Re-trace your steps using the **Go to Previous View** and **Go to Next View** buttons
OR use the **Back** button in your browser.

Use the **Zoom Tool** to enlarge the Sample [Shortcut: depress Ctrl and + key or - key].
Use the **Hand Tool** to navigate within the PDF file.

You can also navigate using the **Bookmarks** and **Thumbnails Navigation Pane**.
Bookmarks provide additional navigation to view the Support Material in the Standards Package.

Click on the printer icon in the Acrobat Reader navigation bar to print a PDF file.
Please note that the PDF files will not print from the Browser File menu.
When printing from Adobe Acrobat Reader choose **Shrink to Fit** from the print options.